Resources and Responsibilities of a State Administrator

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Chicago
2009
What? Who? Where?

• What do we do?
• Who can help?
• Where do we turn?
Responsibilities?

What are our responsibilities as State Administrators?
State Administrators Responsibilities

- Serve as a Bridge
- Administer and Maintain
- Negotiate New Agreements
- Conduct Referendums
- Report Dissolutions, Name Changes, New Components
- Resolve Coverage and Taxation Issues related to 218 Agreements
- Advise/Provide Employers with SSA & Medicare Tax Withholding Issues
- Section 218 and Non-section 218 employers - State’s Enabling Legislation, Policies, Procedures, Standards – including Optional and Mandatory Exclusions
- Secure Agreements, Modifications and Intrastate Agreements
Bridging the Gap

- Serve as a bridge between State and local government employers and Federal agencies, including SSA and IRS.
Administer and Maintain

• Administer and maintain the federal-state Section 218 Agreement (“Agreement”) that governs voluntary social security and Medicare coverage by state and local government employers in the state.
Negotiate & Prepare

- Negotiate and prepare Section 218 modifications to include additional coverage groups, correct errors in other modifications, identify additional political subdivisions that join a covered retirement system, and obtain Medicare coverage for public employees whose employment relationship with a public employer has been continuous since March 31, 1986.
Referendums
(also referred to as Referenda)

• Conduct referendums for social security and medicare coverage for services performed by employees in positions under a public retirement system.
• Provide SSA with notice and evidence of
  – the legal dissolution
  – name changes
  – new components
of covered state or political subdivision entities.
Work with SSA & IRS

- Resolves coverage and taxation questions related to the Agreement and modifications with SSA and IRS.
State Legislation

• Provides information to state and local public employers as appropriate and in accordance with the state’s enabling legislation, policies, procedures and standards regarding section 218 & non-section 218 entities.

• Provide advice on Section 218 optional exclusions applicable to the State and/or individual modifications, and advice on State and local laws, rules, regulations and compliance concerns.
Secure Agreements

- Maintains in a secured location the state's master Agreements, modifications, dissolutions and intrastate agreements.
Now the Who!

• Who.........
  – NCSssa
  • Turn to your colleagues
Don’t hesitate to contact!

Your Regional Vice President
or
another
Executive Committee Member!
Get Involved!

- Join a committee
  - Auditing
  - Constitution and By-Laws
  - History
  - Hospitality
  - Internet Communications
  - Legislative
  - Membership
  - Nominating
  - Program
  - Research & Information
  - Resolution
  - Time & Place
  - Training
NCSSSA Resources

- NCSSSA Website – [www.ncsssa.org](http://www.ncsssa.org)
  - Constitution and By-laws
  - NCSSSA Regions, State Administrators, Past Presidents, Retiree Information
  - SSA Regional Offices
  - Newsletters and Publications
  - NCSSSA Google Groups
  - Conference Information
    - Past, Present and Future site information
    - Proceedings Book, Conference Presentations
      - under ‘About NCSSSA’
  - Related sites – Check it out
NCSSSA Resources (cont.)

- NCSSSA Best Practices Guide for State Social Security Administrators -
  http://www.ncssssa.org/newlettersandpublications.html
- NCSSSA Handbook for State Social Security Administrators -
  http://www.ncssssa.org/newlettersandpublications.html
- NCSSSA Standard Operating Procedures -
  http://www.ncssssa.org/newlettersandpublications.html
- State Administrators -
  http://www.ncssssa.org/statessadminmenu.html
SSA Who?

• Who ........
  – SSA
    • PSSO
    • Regional Office
      – ESLO’s
      – State and Local Specialists
SSA Resources

• SSA Website – [www.socialsecurity.gov](http://www.socialsecurity.gov)
  – State and Local Government Employers -
    • Topics of Interest
    • Laws and regulations
    • FAQ’s
    • Publications
    • Who to Contact
    • Related Links
    • Employer Reporting

• Core – [https://collab.core.gov](https://collab.core.gov)
  – Offers resources and training modules for NCSSSA members
    • Register with Marc Denos – marc.denos@ssa.gov
IRS Who?

Who........

- IRS
- FSLG Specialists
  - Listed on pages 36 & 37 of your conference booklet
- Group Managers
  - Listed on pages 34 & 35
IRS Resources

    • FSLG Newsletter
    • FSLG Customer Service
    • Educational Products
      – IRS Publication 963
      – Fringe Benefits Guide
      – Quick Reference Guide for Employers
    • FSLG Fact Sheets
    • FSLG FAQ’s
    • FSLG Toolkit
    • FSLG Work Plan
Questions
Thank you